

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>				1. CLEARANCE AND SAFEGUARDING a. FACILITY CLEARANCE REQUIRED <div style="text-align: center; border: 1px solid black; padding: 2px;">SECRET</div> b. LEVEL OF SAFEGUARDING REQUIRED <div style="text-align: center; border: 1px solid black; padding: 2px;">NONE</div>	
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)				3. THIS SPECIFICATION IS: (X and complete as applicable)	
a. PRIME CONTRACT NUMBER		X		a. ORIGINAL (Complete date in all cases)	
				DATE (YYYYMMDD) 20020711	
b. SUBCONTRACT NUMBER				b. REVISED (Supersedes all previous specs)	REVISION NO.
				DATE (YYYYMMDD)	
X		c. SOLICITATION OR OTHER NUMBER F04700-02-R-0011		DUE DATE (YYYYMMDD)	
				c. FINAL (Complete Item 5 in all cases)	
				DATE (YYYYMMDD)	
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ (Preceding Contract Number) is transferred to this follow-on contract.					
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____.					
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)					
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)	
7. SUBCONTRACTOR					
a. NAME, ADDRESS, AND ZIP CODE		b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)	
N/A		N/A		N/A	
8. ACTUAL PERFORMANCE					
a. LOCATION		b. CAGE CODE		c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)	
EDWARDS AFB, CA		N/A		95 SF/SFAIS Edwards AFB, CA 93524-1145	
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT To provide Edwards Air Force Base and the Air Force Research Laboratory efficient and effective wireless systems maintenance services.					
10. CONTRACTOR WILL REQUIRE ACCESS TO:		YES	NO	11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:	
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		<input checked="" type="checkbox"/>	<input type="checkbox"/>	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY	
b. RESTRICTED DATA		<input type="checkbox"/>	<input checked="" type="checkbox"/>	b. RECEIVE CLASSIFIED DOCUMENTS ONLY	
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		<input type="checkbox"/>	<input checked="" type="checkbox"/>	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	
d. FORMERLY RESTRICTED DATA		<input type="checkbox"/>	<input checked="" type="checkbox"/>	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE	
e. INTELLIGENCE INFORMATION		<input checked="" type="checkbox"/>	<input type="checkbox"/>	e. PERFORM SERVICES ONLY	
(1) Sensitive Compartmented Information (SCI)		<input type="checkbox"/>	<input checked="" type="checkbox"/>	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES	
(2) Non-SCI		<input type="checkbox"/>	<input checked="" type="checkbox"/>	g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER	
f. SPECIAL ACCESS INFORMATION		<input type="checkbox"/>	<input checked="" type="checkbox"/>	h. REQUIRE A COMSEC ACCOUNT	
g. NATO INFORMATION		<input type="checkbox"/>	<input checked="" type="checkbox"/>	i. HAVE TEMPEST REQUIREMENTS	
h. FOREIGN GOVERNMENT INFORMATION		<input type="checkbox"/>	<input checked="" type="checkbox"/>	j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	
i. LIMITED DISSEMINATION INFORMATION		<input type="checkbox"/>	<input checked="" type="checkbox"/>	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE	
j. FOR OFFICIAL USE ONLY INFORMATION		<input checked="" type="checkbox"/>	<input type="checkbox"/>	l. OTHER (Specify)	
k. OTHER (Specify) EO 12958, NISPOM		<input checked="" type="checkbox"/>	<input type="checkbox"/>	AFFARS 5352.204-9000, notification of Government Security Activity applies. AFFARS 5352.204-9001, Visitor Group Security Agreement (VGSA).	

12. **PUBLIC RELEASE.** Any information (*classified or unclassified*) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release ☐ Direct ☒ Through (*Specify*)

Information Division, AFFTC PA, Edwards AFB, CA., 93524. Submit material to be reviewed in six (6) copies. Allow approximately five (5) weeks for processing.

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.
*In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. **SECURITY GUIDANCE.** The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (*Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.*)

Reference Items: See attached guidance.

Reviewed by:

ROBERT R. MENDOZA
Wireless Systems Manager, AFFTC/ITCFL, 661-277-3638

AFFTC/ITXA


CLAUDE VANCONANT, 12 July 2002
Industrial Security Specialist, 95 SFS/SFAIS

14. **ADDITIONAL SECURITY REQUIREMENTS.** Requirements, in addition to ISM requirements, are established for this contract. ☒ Yes ☐ No
(*If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.*)

All contractor employee personnel who do not have a personnel security clearance (PCL), no Company Confidential, must be eligible for a security clearance in order to be granted unescorted entry into a USAF Restricted Area.

15. **INSPECTIONS.** Elements of this contract are outside the inspection responsibility of the cognizant security office. ☐ Yes ☒ No
(*If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.*)

The Defense Security Service (DSS) is relieved of all industrial security review responsibilities for the contractor's performance at Edwards AFB. The servicing security activity (SSA), 95 SF/SFA, will maintain oversight, control, and supervision of the contractor's work performance at Edwards AFB, CA. Air Force agency has exclusive security oversight responsibility for all SAP material released or developed under this contract. The SSA retains review responsibility for all non-SAP classified material released or developed under this contract.

16. **CERTIFICATION AND SIGNATURE.** Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL

CATHI CLEVELAND

b. TITLE

CONTRACTING OFFICER

c. TELEPHONE (*Include Area Code*)

661-277-9383

d. ADDRESS (*Include Zip Code*)

AFFTC/PKS
5 S. Wolfe Ave
Edwards AFB, CA 93524-1185

17. **REQUIRED DISTRIBUTION**

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | a. CONTRACTOR |
| <input type="checkbox"/> | b. SUBCONTRACTOR |
| <input checked="" type="checkbox"/> | c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR |
| <input type="checkbox"/> | d. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION |
| <input checked="" type="checkbox"/> | e. ADMINISTRATIVE CONTRACTING OFFICER |
| <input checked="" type="checkbox"/> | f. OTHERS AS NECESSARY |

e. SIGNATURE



DD 254 Continuation Page (Wireless Systems Maintenance Services):

Item 10a: The contractor is governed by DOD 5220.22-S, *COMSEC Supplement to the National Industrial Security Program Operating Manual*, for accounts established by the National Security Agency (NSA), and AFI 33-211, *COMSEC User's Guide*, for accounts established by the Air Force. Access to COMSEC material/information is restricted to US citizens holding final US government clearances and is not releasable to personnel holding only a reciprocal clearance. Personnel requiring COMSEC access shall be briefed according to DOD 5220.22-S or AFI 33-211. The government program/project manager shall designate the number of personnel requiring cryptographic access. The number will be limited to the minimum necessary and will be on a strict need-to-know basis.

Item 10j: The contracting activity is responsible for providing the contractor with the safeguards and procedures necessary for protection of the information (see below)

The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) information.

1. **HANDLING.** Access to FOUO material shall be limited to those employees who need the material to do their jobs. The FOR OFFICIAL USE ONLY marking is assigned to information when created by a DOD User Agency. FOR OFFICIAL USE ONLY is not a classification, but requires extra precautions to ensure it is not released to the public.

2. **MARKING.**

a. Mark an unclassified document containing FOUO information "FOR OFFICIAL USE ONLY" at the bottom of each page containing FOUO information and on the bottom of the front page or front cover (if any) and on the back of the last page and on the back cover (if any).

b. In a classified document, mark:

(1) An individual paragraph that contains FOUO, but not classified information, By placing "(FOUO)" at the beginning of the paragraph.

(2) The top and bottom of each page that has both FOUO and classified Information, with the highest security classification of the information on that page.

(3) "FOUO" at the bottom of each page that has FOUO information but is not classified.

(4) If a classified document also contains FOUO information or if the classified material becomes FOUO when declassified, place the following statement on the bottom of the cover of the first page, under the classification marking: **"NOTE: If declassified,**

review the document to make sure material is not FOUO and not exempt under AFI 37-131 before public release.”

c. Mark other records, such as computer print outs, photographs, films, tapes, or slides “FOR OFFICIAL USE ONLY” so that the receiver or viewer knows the record contains FOUO information.

d. Mark each part of a message that contains FOUO information. Unclassified messages containing FOUO information must show the abbreviation “FOUO” before the text begins.

e. Make sure that documents that transmit FOUO materials call attention to any FOUO attachments.

3. **STORAGE.** To safeguard FOR OFFICIAL USE ONLY records during normal duty hours, place them in an out-of-sight location if your work area is accessible to persons who do not have a valid need for the information. After normal duty hours, store FOUO records to prevent unauthorized access. File them with other unclassified records in unlocked files or desks when normal internal building security is provided. When there is no internal security, locked buildings or rooms usually provide adequate after-hours protection. For additional protection, store FOUO material in locked containers such as file cabinets, desks, or bookcases. Expenditure of funds for security containers or closed areas solely for the protection of FOUO is prohibited.

4. **TRANSMISSION.** FOUO material shall be transmitted by the same means as other UNCLASSIFIED material. Discussion of FOUO material on the telephone is authorized if necessary for performance of the contract. FOUO information may be transmitted over telephone lines in digital form, by telecopies, or by other commercial teletype lines without encryption.

5. **RELEASE.** FOUO information may be released only to DoD components, officials of DoD components, and other DoD contractors when needed to conduct official DoD business.

6. **DESTRUCTION.** When no longer needed, FOUO information may be disposed of by any method which will preclude its disclosure to unauthorized individuals.

Item 10k: Executive Order 12958 Classification, Declassification, and Marking Requirements and National Industrial Security Program Operating Manual applies to this contract.

Item 11e: Contract is for equipment maintenance services on equipment which process classified information. Actual knowledge of, generation, or production of classified information is not required for performance of the contract. Cleared personnel are

by the using activity.

Item 11j: The contractor will comply with the Edwards AFB OPSEC Program. The basis for the on-site contractor OPSEC Program is the Edwards AFB Facility Security Plan (FSP). The 95 SFS/SFAPO is the Edwards AFB OPSEC point of contact. The contractor must comply with special OPSEC requirements contained in the contract or addendum thereto. The contracting activity will be involved in approving OPSEC requirements for subcontractors.